

Student Evaluation Competition

Rules

The Competition Day

Scoring criteria

Rules

1. There must be at least three and no more than five members to a team.
2. Coaches are asked to ensure they provide the time and attention to coaching that teams require. To this end, we encourage each coach to submit a maximum of two teams. The focus should be on ensuring teams have support in preparing for the competition and in learning about evaluation.
3. All team members must be registered in a university or college program (undergraduate or graduate). Team members may be from any academic discipline. Coaches may be professors or individuals with experience and expertise in evaluation who can provide guidance in helping students prepare for the competition.
4. All students, including previous finalists, can compete as often as they like while enrolled in studies.
5. Teams may be coached prior to the competition but coaches must not communicate with their teams once the teams have received the case.
6. In preparing their submissions, teams are at liberty to explore any public information source such as would be accessible by a consulting group. For example, they may consult books or articles, search libraries, use the Internet, and so forth. Team members are free to leave the work-site and take refreshment as they wish but they may communicate only within the team. They are not to communicate with their coach.

Suggestion: Share responsibility and control within the group. Remember, it is not important whether you win or lose, but how you play the game. Have fun!

The competition day and submission review

1. Organize a place to work with an internet connection to enable downloading of the case and with a printer to produce copies of the case for each team member.
2. Teams **must select a contact person**. The day of the competition, at an agreed time, the contact person will be sent a link to a website with the case.
3. Once this email is received, the team will have 5.5 hours to complete the case and send their submission to the email of the Competition organizer.
4. Your submission must be **one PDF document** – not a zipped file of multiple documents.
5. Submissions should be concise. Judges will look for quality, rather than quantity.
6. Judges must not know the real identity of the teams. Thus, throughout their submission, teams should identify themselves only by an imaginative, non-revealing code name, such as Noble Consultants. Do not use the word “evaluation” or any variation on “evaluation” in your team name. Also they should not include the name of their university, province or city in the submission.
7. Judges may take up to one month to select the top three submissions and provide feedback for all teams.
8. The Czech Evaluation Society will announce the winner of the competition on its website.

Scoring criteria

Criterion	Weight
Demonstration of an understanding of the program	%
Appropriateness of the logic model	%
Clarity, completeness and appropriateness of evaluation matrix	%
Appropriateness of (and rationale for) the evaluation design, data collection and analysis plan	%
An assessment of challenges and how these will be addressed	%
Quality of the draft information collection tools	%
Innovative ideas or detailed practical suggestions	%
Quality of the proposal (writing and presentation)	%
Total	100%

The criteria weights will be defined depending on the characteristics of the particular case.

Contact

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Looking forward to having you on board!

